

**PROCEEDINGS OF THE CITY OF MINDEN, STATE OF LOUISIANA, TAKEN
IN REGULAR SESSION HELD ON JUNE 1, 2026**

The Minden City Council met at City Hall in Minden, Louisiana, beginning at 6:00 p.m. with the following members present: Mayor Nicholas A. Cox, District A Councilman Carlton "Buddy" Myles, District B Councilman Levon "Charlie" Thomas, District C Councilwoman Latasha Mitchell, District D Councilman Michael Roy, and District E Councilman Andy Pendergrass.

Prayer: Michael Roy

The prayer was offered by Michael Roy.

Pledge: Andy Pendergrass

The Pledge of Allegiance was led by Andy Pendergrass.

Call Meeting to Order

Welcome: Mayor Nick Cox

Mayor Cox welcomed everyone to the meeting.

Additions to Agenda

Andy Pendergrass moved to amend the agenda to add Item (19) Authority for Mayor Cox to Enter into a Cooperative Endeavor Agreement Between the City of Minden and Friends of Minden Main Street. The motion was duly seconded by Michael Roy and the vote was unanimously in favor.

Public Comments

It is noted for the record that Mayor Cox allowed both council and public comments prior to every vote.

Adoption of Minutes

(1) Adopt Minutes of the Minden City Council Workshop Held on May 4, 2026

Andy Pendergrass moved to adopt the minutes of the Minden City Council Workshop held on May 4, 2026, as presented. The motion was duly seconded by Carlton "Buddy" Myles and the vote was as follows: Aye(s): Carlton "Buddy" Myles, Levon "Charlie" Thomas, Latasha Mitchell, and Andy Pendergrass. Nay(s): None. Abstention(s): Michael Roy. Absence(s): None. The motion carried.

(2) Adopt Minutes of the Minden City Council Regular Session Held on May 4, 2026

Andy Pendergrass moved to adopt the minutes of the Minden City Council Regular Session held on May 4, 2026, as presented. The motion was duly seconded by Latasha Mitchell and the vote was as follows: Aye(s): Carlton "Buddy" Myles, Levon "Charlie" Thomas, Latasha Mitchell, and Andy Pendergrass. Nay(s): None. Abstention(s): Michael Roy. Absence(s): None. The motion carried.

Selection of Official City Journal

(3) Selection of Official City Journal

Carlton "Buddy" Myles moved to name the Minden Press-Herald as the Official Journal of the City of Minden, Louisiana. The motion was duly seconded by Michael Roy and the vote was unanimously in favor.

Resolutions

(4) Adopt Resolution - Authorizing Credit Card Signatory Power for Certain City of Minden Personnel

Michael Roy moved to adopt a Resolution Authorizing Credit Card Signatory Power for Certain City of Minden Personnel, as presented. This Resolution adds Russell Poole as Assistant Public Works Director, adds Russell Sanders as Water and Wastewater Manager, and adds Elizabeth Campbell as Assistant City Clerk. The motion was duly seconded by Levon "Charlie" Thomas and the vote was unanimously in favor.

(5) Adopt Resolution - Adopting the City of Minden Sports Complex Fee Schedule

Latasha Mitchell moved to adopt a Resolution Adopting the City of Minden Sports Complex Fee Schedule, as presented. The motion was duly seconded by Andy Pendergrass and the vote was unanimously in favor.

(6) Adopt Resolution - Authorizing Mayor Cox to Accept the Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG), Project No. 3-22-0032-019-2026, Titled Construct Hangar, from the Federal Aviation Administration for Future Improvements to the Minden Airport and Enter into a Grant Agreement with the Federal Aviation Administration

Andy Pendergrass moved to adopt a Resolution Authorizing Mayor Cox to Accept the Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG), Project No. 3-22-0032-019-2026, Titled Construct Hangar, from the Federal Aviation Administration for Future Improvements to the Minden Airport and Enter into a Grant Agreement with the Federal Aviation Administration, as presented. The motion was duly seconded by Michael Roy and the vote was unanimously in favor.

Ordinances

(7) Adopt Ordinance No. 1169 - An Ordinance Levying Tax Mills for the Year 2026

Andy Pendergrass moved to adopt Ordinance No. 1169 - An Ordinance Levying Tax Mills for the Year 2026, as presented. The motion was duly seconded by Michael Roy and the vote was unanimously in favor.

(8) Adopt Ordinance No. 1170 - An Ordinance Declaring Certain Municipally Owned Immovable Property and the Structure Thereon Surplus and No Longer Needed for the City's Municipal Purposes

Michael Roy moved to adopt Ordinance No. 1170 - An Ordinance Declaring Certain Municipally Owned Immovable Property and the Structure Thereon Surplus and No Longer Needed for the City's Municipal Purposes, as presented. The motion was duly seconded by Latasha Mitchell and the vote was as follows: Aye(s): Levon "Charlie" Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Nay(s): Carlton "Buddy" Myles. Abstention(s): None. Absence(s): None. The motion carried.

Authority for Mayor Cox to Enter into an Agreement

(9) Authority for Mayor Cox to Submit an Application for the Louisiana Local Road Safety Program and Execute All Documents Necessary for Participation in the Program

Carlton "Buddy" Myles moved to authorize Mayor Cox to submit an application for the Louisiana Local Road Safety Program and execute all documents necessary for participation in the program, subject to legal review and verification of the final project documentation. The motion was duly seconded by Andy Pendergrass and the vote was unanimously in favor.

(10) Authority for Mayor Cox to Enter into a Maintenance Agreement Including Mowing and Litter Pickup Between the City of Minden and the State of Louisiana Department of Transportation and Development Office of Engineering

Levon "Charlie" Thomas moved to authorize Mayor Cox to enter into a Maintenance Agreement Including Mowing and Litter Pickup Between the City of Minden and the State of Louisiana Department of Transportation and Development Office of Engineering, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor.

Appointment(s)

(11) Appointment - Minden Main Street Program/Downtown Development Commission

Upon the recommendation of Main Street/Economic Development Director Sarah Overall, Carlton "Buddy" Myles moved to approve the appointment of Victoria Washington to the Minden Main Street Program/Downtown Development Commission to fill the vacant term, as presented. The motion was duly seconded by Levon "Charlie" Thomas and the vote was unanimously in favor.

Personnel

(12) Personnel - Minden Police Department New Hire (Heather Boucher)

Upon the recommendation of Police Chief Jared McIver, Michael Roy moved to confirm Heather Boucher as a full-time police officer in the Minden Police Department, subject to passing all applicable tests. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor.

Condemned Property

(13) Condemned Property - 505 South Street (District B) - Frank Gardner Estate

The following action was taken regarding condemned property:

Frank Garder Estate c/o Chandra Dozier P.O. Box 801824 Dallas, Texas 75380	505 South Street Lot #12, Blk. 8, Harrell Hts. & Strip 6 x 40 ft. Adj. in SW/4 of NW/4 Sec. 27-19-9 (Formerly an Alley)
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Chandra Dozier was present representing the property. She asked for more time to rehabilitate the structure and clean the lot herself. Andy Pendergrass moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 60 days of June 1, 2026. The motion was duly seconded by Carlton "Buddy" Myles and the vote was as follows: Aye(s): Carlton "Buddy" Myles, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Nay(s): None. Abstention(s): Levon "Charlie" Thomas. Absence(s): None. The motion carried.

(14) Condemned Property - 509 South Street (District B) - Chandra Dozier

The following action was taken regarding condemned property:

Chandra Dozier P.O. Box 801824 Dallas, Texas 75380	509 South Street Lot #10, Blk. "8", Harrell Hts. & Strip 6 x 40 ft. Adj. in SW/4 of NW/4 Sec. 27-19-9 (Formerly an Alley)
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Chandra Dozier was present representing the property. She asked for more time to rehabilitate the structure and clean the lot herself. Andy Pendergrass moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 30 days of

June 1, 2026. The motion was duly seconded by Carlton "Buddy" Myles and the vote was unanimously in favor.

(15) Condemned Property - 511 South Street (District B) - Chandra Dozier

The following action was taken regarding condemned property:

Chandra Dozier
P.O. Box 801824
Dallas, Texas 75380

511 South Street
Lots #8 & 9, Blk. "8", Harrell Hts., Strip 6 x
80 ft. Adj. in SW/4 of NW/4 Sec. 27-19-9
(Formerly an Alley)

Chandra Dozier was present representing the property. Andy Pendergrass moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 30 days of June 1, 2026. The motion was duly seconded by Carlton "Buddy" Myles and the vote was as follows: Aye(s): Carlton "Buddy" Myles, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Nay(s): None. Abstention(s): Levon "Charlie" Thomas. Absence(s): None. The motion carried.

Reports

(16) Budget/Financial Report for April 2026

City Clerk Melaney Slack presented the Budget/Financial Report for the month of April 2026. No motion was required.

(17) Fire Report for May 2026

Assistant Fire Chief Ronnie Chreene presented the Fire Report for the month of May 2026. No motion was required.

(18) Police Report for April 2026

Michael Roy moved to accept the Police Report for the month of April 2026, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor.

Amended Agenda Items

(19) Authority for Mayor Cox to Enter into a Cooperative Endeavor Agreement Between the City of Minden and Friends of Minden Main Street

Andy Pendergrass moved to authorize Mayor Cox to enter into a Cooperative Endeavor Agreement Between the City of Minden and Friends of Minden Main Street. The motion was duly seconded by Michael Roy and the vote was unanimously in favor.

Adjournment

Announcements and council comments were heard. The meeting was then adjourned.

Nicholas A. Cox, Mayor

ATTEST:

Melaney Slack, City Clerk