

**Minden City Council  
SPECIAL SESSION**



**Monday, April 13, 2026 - 11:00 AM  
Minden City Hall - Cypress Conference Room**

To watch the live stream, please visit: <https://www.youtube.com/@cityofminden>  
or <https://www.facebook.com/cityofminden>

---

**AGENDA**

**Prayer: Carlton "Buddy" Myles**

**Pledge: Levon "Charlie" Thomas**

**Call Meeting to Order**

**Welcome: Mayor Nick Cox**

**Additions to Agenda:**

**Public Comments**

**Authority for Mayor Cox to Enter into an Agreement**

- (1) Authority for Mayor Cox to Enter into a Short Form of Agreement Between the City of Minden and Waggoner Engineering, Inc. for Professional Services**

**Award Bid**

- (2) Award Bid No. 02-2026 - Industrial Drive Rehabilitation at LA HWY 531**

**Authority to Advertise**

- (3) Authority to Advertise for Bids for the 2025-2026 Street Improvements Project**

**Adjournment**

---

**Announcements – Council Comments – Adjournment**

---

**\*Public Comments Limited to Three (3) Minutes\***



**Minden City Council  
Special Session  
Monday, April 13, 2026  
Minden City Hall - Cypress Conference Room**

---

**Agenda Fact Sheet**

**Agenda Item:**

Authority for Mayor Cox to Enter into a Short Form of Agreement Between the City of Minden and Waggoner Engineering, Inc. for Professional Services

**Discussion:**

**Suggested Wording of Motion:**

"I move to authorize Mayor Cox to enter into a Short Form of Agreement Between the City of Minden and Waggoner Engineering, Inc. for Professional Services, as presented."

MOTION: None

AYE(s): None

ABSENCE(s):

SECOND:None

NAY(s): None

ABSTENTION(s): None

# SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

This is an Agreement between **City of Minden, Louisiana** and **Waggoner Engineering, Inc** (Engineer). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as **Engineering Services for Roadway Design, Permitting, Bidding, General Services During Construction and Resident Project Inspection** (Project). Engineer's services under this Agreement are generally identified as Minden 25 - 26 Street Improvement Program.

Owner and Engineer further agree as follows:

1.01 Services of Engineer - Engineer shall provide Basic and Additional Services as set forth below.

- A. All phases of Engineer's services will include management of Engineer's Project-specific responsibilities, whether separately tracked and itemized or included as being incidental to other phase and scope task items.

Project consists of street rehabilitation improvements on multiple streets within the City of Minden as part of the Minden 25 - 26 Street Improvement Program.

Coordinate services within Engineer's internal team, and with Subconsultants and Engineer's Subcontractors.

Prepare for and participate in meetings with consultants and contractors working on other parts of the Project that may affect, or be affected by, Engineer's services or resulting construction.

- a. Maintaining communications records and files pertaining to or arising from Engineer's services;
- b. With respect to Engineer's services and other directly relevant parts of the Project, prepare for and participate in periodic progress meetings with Owner to discuss progress, schedule, budget, issues, potential problems, and their resolution; and
- c. Preparing agendas prior to and minutes following all Engineer-led meetings.

2.01 Preliminary Design Phase (**Minden 25 - 26 Street Improvement Program**)

A. Upon authorization from Owner, Engineer shall:

1. Obtain, review, and assess all available Project information and data, including any pertinent reports or studies (whether prepared by Engineer or others), and any related instructions from Owner.
2. The Preliminary Design Phase will consist of preliminary drawings, a preliminary list of expected specifications, and written descriptions of the Project. The Preliminary Design Phase will consider the following matters to the extent applicable to the Project and as necessary to establish the basis of design for proceeding to final design and construction:

- a. The Project concept, intent, performance criteria, desired outcomes, Owner's standards, and Owner directed improvements and facility.
  - b. Recommended appropriate design criteria for each primary portion and significant discipline of the design necessary to address the Project Goals.
  - c. Site conditions and characterization as known at the time of, or to be determined during, the Preliminary Design Phase, including topography; subsurface information; and Constituents of Concern that may be affected by the Project.
  - d. Identification of major items of materials and equipment, rationale for selection with consideration of quality, suitability, pricing, sourcing, regulatory, and bidding issues affecting recommended selection.
  - e. Revised opinions of probable Construction Cost.
  - f. The effect of permits and authorizations by other entities and utility coordination needs on the Project.
  - g. Other matters and information pertinent to addressing the Project Goals.
3. Visit the Site as needed to prepare the Preliminary Design.
  4. Above-Ground Utilities
    - a. Review above-ground utilities information obtained from Owner and from observations at the Site.
    - b. Make recommendations regarding any further identification, investigation, and mapping of above-ground utilities at or adjacent to the Site, for Engineer's design purposes or otherwise.
    - c. Account for above-ground utilities, based on available information, when advancing design during the Preliminary Design Phase.
  5. Underground Facilities
    - a. Review Underground Facilities data furnished by Owner.
    - b. Use the Underground Facilities Procedure to aid in the performance of design services:
      - 1) Account for Underground Facilities, based on available information, when advancing the design during the Preliminary Design Phase.
      - 2) The Underground Facilities Procedure will include a plan to keep Underground Facilities information current as Engineer proceeds with the provision of design services, and to add new or relocated Underground Facilities information to the base utility or Site drawings.
      - 3) To manage the potential impact of design changes on Underground Facilities, Engineer shall work together with Owner to modify or reapply the Underground Facilities Procedure as the design progresses and changes.

6. Mitigation of Utilities Conflicts
    - a. Identify potential conflicts between the Project (including existing and new facilities and structures) and above-ground utilities and Underground Facilities and advise Owner regarding the need for resolution of such conflicts with utility and Underground Facilities owners and permit agencies. Identify the potential need for the relocation of existing above-ground utilities and Underground Facilities.
  7. Surveys, Topographic Mapping, and Utility Documentation
    - a. Engineer will contact utility owners and obtain available information. Except as otherwise provided in this Agreement, Owner acknowledges that the information gathered from utility owners may be incorrect, incomplete, outdated, or otherwise flawed.
  8. Obtain Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's Bidding/Proposal Documents and Front-End Construction Contract Documents.
    - a. Also obtain copies of Owner's standard Bidding/Proposal Documents and Front-End Construction Contract Documents (if other than the EJCDC 2018 Construction Series documents), and any other related documents or content for Engineer to include in drafts of the Project-specific Bidding/Proposal Documents and Front-End Construction Contract Documents, when applicable.
    - b. Review Owner's instructions regarding procurement, bidding and contracting of construction services with respect to effects on the Project design, schedule and construction and address as needed in the Preliminary Design Phase deliverables.
  9. Prepare the Preliminary Design. This will consist of, as appropriate, separate, or combined submittals in whole or summary, and Engineer's findings and recommendations for advancing the Project to the Final Design Phase (including Engineer's findings and recommendations, if any, regarding permitting, utilities, and Underground Facilities). The submittal will be organized and assembled for ease and practical use.
    - a. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost and tabulate the various cost categories which comprise Total Project Costs.
    - b. Engineer will meet with Owner to discuss the draft Preliminary Design Phase submittal and receive Owner's comments.
- B. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Preliminary Design Phase documents and associated documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

### 3.01 Final Design Phase

- A. After acceptance by Owner of the Preliminary Design Phase Report and any other Preliminary Design Phase deliverables; issuance by Owner of any instructions for specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner; Engineer and Owner shall discuss, resolve, and document any necessary revisions to Engineer's scope of services, compensation (through application of the provisions regarding Additional Services, or otherwise), and the time for completion of Engineer's services, resulting from specific modifications to the Project, or changes, or refinements.
- B. Upon authorization from Owner, Engineer shall prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor, in accordance with the Preliminary Design deliverables.
- C. Engineer shall prepare or assemble draft Bidding/Proposal Documents and Front-End Construction Contract Documents as follows:
  - 1. Such documents will be based on the 2018 EJCDC Construction Documents, and on the specific bidding or Contractor selection-related instructions and forms, contract forms, text, or other content received from Owner.
  - 2. When Engineer is required to use other than the 2018 EJCDC Construction Documents, then as required in the Preliminary Design Phase Owner will furnish to Engineer a copy of the required documents to be used for the Project's Bidding/Proposal Documents and Front-End Construction Contract Documents. Engineer will review the bidding and contracting documents furnished by Owner and provide comments to Owner. Engineer will meet with Owner to discuss Engineer's comments. Owner will consider Engineer's recommendations to revise Owner's documents for the Project.
- D. Engineer shall perform or furnish the following other Final Design Phase services:
  - 1. Visit the Site as needed to assist in preparing the final Drawings and Specifications.
  - 2. Assist with or prepare applications for permits and approvals, as follows:
    - a. Confer with Owner regarding revisions, if any, to the application(s), and make appropriate revisions to the application(s) for Owner's resubmittal to the authority having jurisdiction.
    - b. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from or approvals of the authorities having jurisdiction listed above, including applications for review or approval of the final design.
    - c. Identify and indicate in the Construction Contract Documents the permits and approvals for which Contractor will be responsible, including work permits, building permits, and other permits and approvals that will be Contractor's responsibility; and, in addition, indicate those permits initially obtained by Owner for which Contractor will be a co-permittee, together with associated requirements.
    - d. Unless expressly indicated otherwise, Engineer's scope and budget includes attending one meeting or conference call with each permit and approval-issuing agency to discuss the Project and receive the agency's comments on the application.

- e. Engineer does not guarantee issuance of any required permit or approval.
  - f. Fees charged by authorities having jurisdiction for such permits or approvals are the responsibility of Owner.
3. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost. Furnish to Owner an updated opinion of probable Construction Cost with the interim and final deliverables of the Drawings and Specifications.
  4. After consultation with Owner, include in the Front-End Construction Contract Documents any Electronic Document Protocol addressing specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website.
  5. Review the preliminary schedule for the Construction Phase and advise Owner when initial understanding of the Construction Contract Times must or should be revised and furnish Owner with recommendations on revisions to the proposed Construction Contract Times.
  6. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications; assembled drafts of the Front-End Construction Contract Documents; the draft Bidding/Proposal Documents; and any other Final Design Phase deliverables.

#### 4.01 Bidding/Proposal Phase

- A. After acceptance by Owner of the final Drawings and Specifications; assembled drafts of other Construction Contract Documents, including the draft Front-End Construction Contract Documents; the draft Bidding/Proposal Documents; the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and any other Final Design Phase deliverables, and upon written authorization by Owner to proceed, Engineer shall:
  1. Assist Owner in advertising for and obtaining bids or proposals for the Work; assist Owner in issuing assembled Bidding/Proposal Documents and proposed Construction Contract Documents to prospective contractors; if applicable, maintain a record of prospective contractors to which documents have been issued; attend pre-bid conferences, if any; and receive and process contractor deposits or charges, if any, for the issued documents.
  2. Prepare and issue addenda as appropriate to clarify, correct, or change the issued documents.
  3. If the issued documents are required, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work.
  4. Attend the bid opening; prepare bid tabulation sheets; and assist Owner in evaluating bids or proposals, including any recommendation for bid award, assembling final Construction Contracts for the Work for execution by Owner and Contractor, and in preparing notices of award to be issued by Owner for such contracts.

5. Provide information or assistance needed by Owner in the course of any review of bids, proposals, or negotiations with prospective contractors.
6. Consult with Owner as to the qualifications of prospective contractors.
7. Consult with Owner as to the qualifications of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.
8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.
9. The Bidding/Proposal Phase will be considered complete upon award of Construction Contracts for the Work and commencement of the Construction Phase, or upon cessation of negotiations with prospective contractors.

#### 5.01 Construction Phase

- A. Upon commencement of the Work and written authorization by Owner to proceed with this phase, Engineer shall provide construction contract administration services, as follows:
  1. Serve as Owner's representative for the limited purposes set forth in the Construction Contract Documents; facilitate project communications among Owner, Contractor, and others.
  2. Visit the Site at intervals appropriate to the stage of the Work (or as otherwise agreed) to observe the progress and quality of the Work and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.
  3. Review submittals (shop drawings, product data, samples, mockups, and the like) for conformance with the design concept and the requirements of the Contract Documents; maintain a submittal log and return submittals with appropriate action.
  4. Receive and respond to requests for information; issue clarifications and interpretations of the Contract Documents; evaluate proposed substitutions where permitted.
  5. Review the Contractor's baseline construction schedule (and periodic updates) and submittal schedule for general compliance with the Contract Documents; advise Owner of observed deviations and recommend adjustments as appropriate.
  6. Review Applications for Payment, supporting data, and progress relative to the schedule of values; recommend amounts due, including retainage; advise Owner of known deviations from the Work, from the schedule, or from the Contract Documents that may affect payment.
  7. Review test and inspection reports; advise Owner of observed nonconforming Work; recommend rejection of nonconforming Work and, when appropriate, recommend suspension of the Work affected by such nonconformance.
  8. Conduct periodic progress meetings; prepare and distribute minutes documenting decisions, action items, and status of submittals, RFIs, change proposals, schedule, and quality.

9. Review Change Proposals and claims; prepare or recommend Work Change Directives and Change Orders for Owner's consideration; evaluate cost and time impacts and recommend adjustments to the Contract Price and Contract Times as appropriate.
  10. Assist Owner in monitoring Contractor's compliance with permit conditions and regulatory requirements identified in the Contract Documents; advise Owner of observed noncompliance.
  11. When the Work (or a designated portion) is substantially complete, conduct a substantial completion inspection; prepare a punch list of incomplete or nonconforming items; assist in preparing the Certificate of Substantial Completion, including allocations for utilities, security, maintenance, insurance, and warranties.
- B. Engineer does not control and is not responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, for safety precautions and programs in connection with the Work, or for Contractor's failure to perform the Work in accordance with the Contract Documents.
  - C. Unless expressly included elsewhere in this Agreement, continuous on-site representation (Resident Project Representative), full-time inspection, specialty commissioning beyond the Contract Documents, detailed claim preparation/defense, extended schedule analysis, certified payroll compliance reviews, materials testing, off-site plant inspections, and as-built surveying are Additional Services.
  - D. Engineer's services under the Construction Phase will be considered complete upon issuance of the Certificate of Substantial Completion for the Work (or the last designated portion thereof) and delivery of the associated punch list.

#### 6.01 Closeout Phase

- A. Following Substantial Completion and until final completion, Engineer shall provide closeout services, as follows:
  1. Review Contractor's closeout submittals for general conformance with the Contract Documents, including warranties, guarantees, O&M manuals, spare parts lists, maintenance and training records, test and balancing reports, final schedule update, affidavit of payment, lien releases, consent of surety (if applicable), and as-built documentation.
  2. Conduct a final inspection upon Contractor's notice that the Work is complete; confirm completion of punch list items; identify any remaining nonconforming Work and recommend corrective measures.
  3. On the basis of Contractor-provided record information, prepare and deliver Record Drawings (or incorporate changes into the model where required) depicting significant changes made during construction; Engineer is not responsible for the accuracy or completeness of information furnished by others.
  4. Recommend final payment when the Work is fully complete and contractually compliant; advise Owner of any known unsettled claims, outstanding documentation, or other matters affecting final payment.

5. Deliver to Owner the closeout deliverables (electronic) consistent with any Electronic Document Protocol established for the Project.
  6. If requested by Owner, conduct one walkthrough near the end of the correction period to identify deficiencies requiring correction by Contractor and provide a written summary to Owner.
- B. Engineer does not control and is not responsible for Contractor's means, methods, safety, or for Contractor's failure to achieve final completion or to honor warranty obligations.
  - C. Services beyond those listed above, including multiple post-warranty inspections, extended dispute resolution support, GIS integration, or additional Record Drawing iterations beyond the first deliverable are Additional Services.
  - D. Engineer's services under the Closeout Phase will be considered complete upon recommendation of final payment and delivery of the closeout deliverables identified above.

#### 7.01 Schedule for Rendering Services

- A. Engineer shall commence its services as of the effective date.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

#### 8.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner monthly. Invoices are due and payable within 30 days of receipt.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer based on the percentage of completion. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Basis of Payment
  1. Owner shall pay Engineer for Services as follows:
  2. Owner shall pay Engineer a lump sum of \$116,000 (the "Lump Sum") for Basic Services. This Lump Sum is derived from the fee curve attached to this Agreement and is based on a preliminary construction cost estimate of \$1,500,000.
  3. Upon award of the construction contract, the Lump Sum will be recalculated once by applying the same fee curve to the awarded construction contract amount (base bid plus accepted alternates). If approved change orders increase or decrease the awarded construction contract, compensation will be equitably adjusted by amendment using the same fee curve.

Following is a distribution of compensation:

Preliminary Plans (60% submittal)	\$52,100
Final Plans (100%)	\$34,700
Bidding and Contract Phase	\$6,100
Construction Phase	\$17,400
Closeout Phase	\$5,700
<b>TOTAL</b>	<b>\$116,000.00</b>
Geotechnical Services	TBD
Surveying Services	N/A
Resident Inspection	\$85/Hour at Owner's discretion
<b>TOTAL Additional Services</b>	<b>TBD</b>

9.01 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall provide mutually agreed Additional Services. These services are not included in Basic Services and will be compensated per the attached rate sheet on an hourly basis, or as otherwise agreed in a written amendment. No Additional Services will commence without written authorization, and schedule may be adjusted to reflect the timing of such authorization.

10.01 Termination

- A. Termination for Cause
  - 1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.
    - a. Notwithstanding the foregoing, this Agreement will not terminate if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
  - 2. In addition to its termination rights, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for

reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days.

3. Engineer will have no liability to Owner from the date of any termination by engineer for cause.
- B. The contract may be terminated for convenience by either party for any reason, including without limitation, loss of funding or project cancellation.
- C. Payments Upon Termination: In the event of any termination, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement to date of termination.

#### 11.01 General Considerations

- A. The standard of care for all professional services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.
- B. Owner and Engineer agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- C. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to the value of this agreement.
- D. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern defined as any materials regulated as hazardous, toxic, pollutant, or contaminant under applicable Environmental Laws (e.g., CERCLA, RCRA), including petroleum, asbestos, lead-based paint, PCBs, PFAS, mold, and radioactive materials. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- E. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated by a mediator approved by Engineer and Owner, with approval by either not to be unreasonable withheld, with mediation costs to be shared equally by the parties (mediator and administrative fees split 50/50; each party bears its own attorneys' fees and internal costs; any cancellation or rescheduling fees caused by a party will be borne by that party). If mediation is unsuccessful, then the parties may exercise their rights at law.

F. This Agreement is to be governed by the laws of the state in which the Project is located.

12.01 Successors, Assigns, and Beneficiaries

A. Successors and Assigns

1. Owner and Engineer are hereby bound, and the successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
2. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

B. Beneficiaries: Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual, or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

13.01 Total Agreement

A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument by both parties.

This Agreement's Effective Date is \_\_\_\_\_.

<p>Owner: _____  City of Minden, Louisiana  (name of organization)</p> <p>By: _____  (authorized individual's signature)</p> <p>Date: _____  (date signed)</p> <p>Name: <u>Nicholas Cox</u>  (typed or printed)</p> <p>Title: <u>Mayor</u>  (typed or printed)</p> <p>Address for giving notices:  <u>520 Broadway St</u>  <u>Minden, LA 71055</u></p>	<p>Engineer: _____  Waggoner Engineering , Inc.  (name of organization)</p> <p>By: _____  (authorized individual's signature)</p> <p>Date: _____  (date signed)</p> <p>Name: <u>Ben Rauschenbach, P.E.</u>  (typed or printed)</p> <p>Title: <u>Vice President</u>  (typed or printed)</p> <p>Address for giving notices:  <u>700 Ogilvie St.</u>  <u>Bossier City, LA 71111</u></p>
--	--



**Minden City Council  
Special Session  
Monday, April 13, 2026  
Minden City Hall - Cypress Conference Room**

---

**Agenda Fact Sheet**

**Agenda Item:**

Award Bid No. 02-2026 - Industrial Drive Rehabilitation at LA HWY 531

**Discussion:**

**Suggested Wording of Motion:**

"I move to award Bid No. 02-2026 - Industrial Drive Rehabilitation at LA HWY 531 to the lowest qualified bidder meeting all requirements, \_\_\_\_\_."

MOTION: None

AYE(s): None

ABSENCE(s):

SECOND:None

NAY(s): None

ABSTENTION(s): None

Industrial Drive Rehabilitation at LA HWY 531

BID NUMBER 02 - 2026

Bid Date: Thursday, April 9th, 2026 at 2:00 p.m.

Engineer's Estimate: \$1,309,678.00

BID RESULTS

CONTRACTOR NAME	LICENSE NUMBER	BID BOND	ADD. ACKNOW.	BASE BID	ALTERNATE NO. 1	ALTERNATE NO. 2
Benton & Brown L.L.C.	17464	✓	<sup>1-4</sup> ✓	1,463,382 <sup>81</sup>	234,425 <sup>04</sup>	330,396 <sup>00</sup>
3 Gen Construction	62370	✓	<sup>1-3 only</sup> ✓	1,672,506 <sup>00</sup>	239,490 <sup>20</sup>	338,352 <sup>50</sup>
RVP Construction	44008	✓	<sup>1-4</sup> ✓	1,213,777 <sup>00</sup>	230,671 <sup>50</sup>	313,479 <sup>00</sup>
Online Bid!						
J.B. James L.L.C.	39462	✓	<sup>1-4</sup> ✓	1,607,874 <sup>23</sup>	232,864 <sup>90</sup>	340,028 <sup>00</sup>



**Minden City Council  
Special Session  
Monday, April 13, 2026  
Minden City Hall - Cypress Conference Room**

---

**Agenda Fact Sheet**

**Agenda Item:**

Authority to Advertise for Bids for the 2025-2026 Street Improvements Project

**Discussion:**

This is a FY 2025-2026 budgeted project to include the following streets:

Sheppard Street from Shreveport Road to East Union Street  
Joel Street  
Martin Luther King Drive  
Winford Street  
Clerk Street from Howell Street to Pine Street  
Country Club Circle from Drake Drive to Germantown Road  
Drake Drive (Apron Area)

**Suggested Wording of Motion:**

"I move to authorize the City Clerk to advertise for bids for the 2025-2026 Street Improvements Project, as presented."

MOTION: None  
AYE(s): None  
ABSENCE(s):

SECOND:None  
NAY(s): None  
ABSTENTION(s): None